

## Departmental Guest Parking and Payment Options

Departments that invite guests to campus, or host small events on campus, have several parking options for attendees. These include guest parking in gated visitor paylots, in ungated pay-by-space lots and guest permits for a specific deck, lot or area of campus.

Pay lots are gated and guests may park in any space. Pay-by-space lots have numbered spaces and guests indicate the number of their parking space at the parking kiosk when they pay for parking. The [NC State Parking Map](#) includes locations of pay lots and spaces on campus, as well as permitted parking areas.

Below are a list of options that are available through Transportation. Questions may be directed to Transportation Events Management, [trnspecevent@ncsu.edu](mailto:trnspecevent@ncsu.edu).

### **Gated Pay Lot Parking Options:**

#### Department Issued Chaser Ticket

Best Use: Single Visitors/Small Groups – Parking 2 hours or less  
Cost: Coupons cost \$2 each; minimum purchase of 40 chaser tickets per transaction  
Locations: Coliseum Deck or Dan Allen Deck pay lots - must specify lot location (not interchangeable)  
Process: Departments provide chaser ticket to the guests  
On exit guest inserts pay lot ticket; once fee is computed guest inserts chaser ticket;  
Under two hours guest has free exit; over two hours guest pays amount due for time over 2 hours (credit card required)

### **Pay-by-Space Parking Options**

#### User Paid Parking

Best Use: Single Visitors/Small Groups – Hourly parking  
Cost: \$2.00 1<sup>st</sup> hr., \$1.00 for each ½ hr., maximum of \$10.00 a day  
Locations: Designated pay-by-space locations on Main and Centennial Campuses  
Process: Individuals may pay with credit card or by phone with the [Passport mobile app](#).  
Departments can also set up an account with Passport to pay for guest(s) parking when they park in pay-by-space lots. Payment required when parked.

#### Department Issued Validation Codes

Best Use: Single Visitors/Small Groups – Parking 2 hours or less  
Cost: \$2 per code. Must be purchased in multiples of 50  
Locations: Designated pay-by-space locations on Main Campus and both Centennial Campuses  
Process: Departments purchase codes from Transportation and distribute to guest(s)

### **Guest Permit Parking Options**

#### Daily Visitor Permits:

Best Use: Individual visitors parking all day, or multiple days, in a location not convenient to a pay lot or pay spaces.  
Cost: \$10.00 per day  
Locations: Parking decks and specifically noted lots

Process: Visitors must purchase a permit at the Transportation office for a valid parking area and date(s).

Guest On Line Permits:

Best Use: All day parking and Multi Day Parking

Cost: \$5.00 per day– may be paid by department or paid by guest(s)

Locations: Permit has a specified parking deck or lot where guest(s) may park.

Process: Requires authorized departmental representative to send an email to guests.  
Guests must have access to a printer to print a permit and place on dashboard.