

Departmental Application
For Loading Zone Permit

- Definition: Departmental permit for short-term loading and unloading.
 - Eligibility: Department heads may request one 'no charge' permit for departmental use. Additional permits are available for purchase at \$25.00 each, annually.
 - Operation: Authorizes access to designated 30-minute time limited loading and unloading spaces. Allows long-term parking by state licensed vehicles only on the top level of Dan Allen Deck.
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Date: _____ Department: _____ Campus Box: _____

Contact Individual: _____ Phone: _____

Department Head requesting 1 free load-unload permit: Yes No

Number of any additional load-unload permits requested: _____

Project code to charge for additional permits: _____

Requesting Department Head's name: _____

Requesting Department Head's Signature _____

Return completed form to: **Parking Services Manager**
 Campus Box 7221
 Raleigh, NC 27695-7221
 (Fax 919-515-7650) **Please allow 3 business days for reply.**

The below is to be completed by Transportation department personnel

Approved:

Denied:

Parking Services Manager

Assistant Director Parking Services