

Employee/Department Application for: Service Provider

“SP” Parking Permit

- Definition: Anyone who provides maintenance and/or repair to campus buildings, equipment and/or infrastructure.
- Eligibility: For purchase/use by individuals, whose work meets the above definition, but utilizes a non-state licensed vehicle.
- Operation: Permit provides access to any designated “SV” space, or non-reserved space.

Date: _____ Department: _____ Campus Box: _____

Contact Individual: _____ Contact’s Phone #: _____

Individual permit is being requested for: _____

Type of permit individual currently possesses: _____

Employee’s ID #: _____ Employee’s Position: _____

Does employee have access to a state vehicle to perform job tasks: Yes ___ No ___

Describe job duties that require employee to have close proximity parking to multiple work locations:

Department Purchase (include charge #) _____

Employee Purchase: Payroll Deduction _____ Payment in Full _____

Requesting Department Head Signature: _____

Print Name: _____ Position: _____

Return completed form to: Parking Services Manager
Campus Box 7221
Raleigh, NC 27695-7221
(Fax 919-515-7650) Please allow 3 business days for reply.

The below is to be completed by Transportation department personnel

Approved: _____ Denied: _____

_____ Parking Services Manager

_____ Assistant Director Parking Services