University Planning and Analysis
Self-Assessment Survey

INSTRUCTIONS:

UPA is conducting this survey to help us better serve our campus community. Please help us by answering the following questions based on your own experiences in your current position at NC State.

Part A: Compact Planning

1. In what ways did you participate in compact planning? (If you did not participate in any way, mark 'No' for each, then skip to Part B.)

   Yes No
   a. Negotiated a compact with a subordinate
   b. Negotiated a compact with a supervisor
   c. Drafted a compact plan
   d. Contributed ideas to my unit's compact plan
   e. Other (please specify)

2. Please evaluate the following components of compact planning.

   Excellent Good Fair Poor
   a. Your understanding of the process
   b. Clarity of instructions
   c. Use of performance measures
   d. Schedule
   e. Quality of negotiation meetings
   f. Usefulness of final compact to you

3. How would you improve the compact planning process at NC State?

Part B: UPA Routine Reports

2. Please rate each UPA report listed below on the following three dimensions: relevance to your work, intelligibility, and timeliness. If you are not familiar with a report, mark the first column and do not rate it on any of the dimensions. (If mark that you are you accidently rate a report on any of the

   REPORT UNFAMILIAR WITH RELEVANCE INTELLIGIBILITY TIMELINESS
   a. Fast Facts
   b. Integrated Departmental Profiles
   c. Admissions Status Report
   d. Preliminary Enrollment
UPA Self-Evaluation Survey

1. UPA staff are charged with helping administrators, faculty and students across campus by providing and analyzing data, by supporting units with planning and assessment, and assisting with preparation of mandated reports. Overall, how would you evaluate UPA’s responsiveness to your needs?

Part C: UPA Assistance

2. Are there any reports that you need that we do not currently provide? If so, please list.

RELEVANCE INTELLIGIBILITY TIMELINESS

REPORT (continued)

UNFAMILIAR WITH Excellent Good Fair Poor Excellent Good Fair Poor Excellent Good Fair Poor

j. Faculty/Staff Headcount
k. Compact Planning Performance Measures
l. University Peer Comparisons
m. First Year Student Survey
n. Entering Transfer Student Survey
o. Sophomore Survey
p. Graduating Senior Survey
q. Baccalaureate Alumni Survey
r. Employer Survey

2. Over the past 3 years (or since you have been in your current position, if that is less than 3 years) how often have you asked UPA for assistance with the following kinds of tasks?

a. Unpublished data, analyses and interpretation
b. Compact planning
c. Enrollment planning
d. Assessment

Never Once a semester or less More than once a semester

Excellent Good Fair Poor Excellent Good Fair Poor Excellent Good Fair Poor

3/20/2003 file://K:\UPA\internaldata\compliance\ie\chancellor\upa_2001survey.htm
3. Please rate UPA's assistance with each task on the following three dimensions: intelligibility, timeliness, and the format in which the information was provided to you (e.g., paper, web, SAS data set, spreadsheet, etc.). If you have never requested assistance with a task, mark the first column and do not rate it on any of the dimensions.

<table>
<thead>
<tr>
<th>TASK</th>
<th>INTELLIGIBILITY</th>
<th>TIMELINESS</th>
<th>FORMAT</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Unpublished data, analysis and interpretation</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>b. Compact planning</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>c. Enrollment planning</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>d. Assessment</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>e. Developing your own surveys</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>f. Preparing mandated reports</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

4. How can UPA improve its services to you and the campus community?.

Part D: Who are you?

Finally, we would like to know who you are...

Your name: __________________________

Thank you for your time and assistance!
When you are satisfied with all your answers on this page, hit the SUBMIT button to submit your survey.

Submit

If you do not see a "Thank you" message after you hit SUBMIT, your survey results were not saved. You can SUBMIT again, re-enter your answers at another time, or let us know about the problem at (919) 515-4184 or studentsurveys@ncsu.edu.